



**BROOKFIELD BOARD OF FINANCE
SPECIAL MEETING MINUTES
WEDNESDAY, JUNE 15, 2016
BROOKFIELD TOWN HALL-ROOM 209
7:00PM**

CALL TO ORDER: The meeting was called to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman R. Gianazza, Secretary S. Hathorn, J. Rossi, M. Mulvaney, M. Zerbe, and First Selectman S. Dunn

Also Present: Town Controller K. Siegrist, and members of the public.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: A motion was made by Secretary S. Hathorn, seconded by J. Rossi, to approve the May 11, 2016 Board of Finance Regular Meeting Minutes as written. Motion passes 5-0.

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney, to approve the May 18, 2016 Board of Finance Special Meeting Minutes as written. Motion passes 5-0.

COMMUNICATIONS AND CORRESPONDENCE: Secretary S. Hathorn reported receiving communications/correspondence from:

1. Howard Lasser
2. Laura Orban
3. Dan Devorsetz
4. Ricky Ramos
5. Sujata Sequeira

REPORT OF THE FIRST SELECTMAN: First Selectman S. Dunn reported on the following; Updated agreement with Brookfield Village, Meeting with Library Ad Hoc Committee, Mahoney Sabol, BDO Firm, Cadigan Park, Meadowbrook Manor, Still River Greenway, and additional parking spaces at Town Hall.

REPORT OF THE FINANCE DIRECTOR: Town Controller K. Siegrist gave the Board an overview of the Revenue and Expenditure Report for the month of May 2016.

REPORT OF SUBCOMMITTEES: Secretary S. Hathorn stated that the Board received correspondence from RSM communicating matters related to the planned scope and timing of the audit of the Town of Brookfield's financial statements as of and for the year ending June 30, 2016.

OLD BUSINESS:

1. **Four Corners Streetscape Update** – First Selectman S. Dunn gave the Board an update on the Four Corners Streetscape in Greg Dembowski's absence.
2. **Discuss the hire of a firm to conduct an investigation of general fund discrepancies** – This agenda item was discussed in Report of the First Selectman.

NEW BUSINESS:

1. **Board Member Resignation** – Chairman R. Gianazza reported that he received Steve O'Reilly's letter of resignation effective June 2, 2016. The Board thanked Steve for his many years of service to the Town.
2. **2016 STEAP Grant** – A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney, to approve an appropriation not to exceed \$500,000 funded totally from the 2016 STEAP Grant, as recommended by the Board of Selectman.

The Board took a 5 minutes recess to review the Suspense List at 8:35pm.

3. **Suspense List** – Chairman R. Gianazza made a motion, seconded by M. Mulvaney, to approve the Fiscal Year 2015-2016 Suspense List. Motion passes 5-0.

OTHER ITEMS TO COME BEFORE THE BOARD: None

PUBLIC COMMENT: None

ADJOURNMENT: A motion was made by M. Mulvaney, seconded by J. Rossi, to adjourn the meeting. Motion passes 5-0. Meeting adjourned at 8:40pm